

APPLICATION
ADDRESS

PLEASE PROVIDE A VALID PHOTO ID
Each prospective occupant must complete this application.

Date of Application: _____ Apartment: _____

Monthly Rent: \$RENT/month One year lease Term of Lease _____ to _____

Applicant:

1. Name: _____

First Middle Last

Date of Birth: _____ Social Security #: _____

Current Home Address: _____

Personal Cell Phone #: _____ E-mail: _____

Driver's License Number: _____

Name of Co-Occupant(s), if applicable: _____

Current Employer: _____ Telephone No.: _____

Address: _____

Position: _____ Monthly Salary: _____

Employment Period: _____ Supervisor's Name: _____

Supervisor's Number: _____ Supervisor's Email: _____

Previous Employer: _____ Telephone No.: _____

Address: _____

Position: _____ Monthly Salary: _____

Employment Period: _____ Supervisor's Name: _____

Supervisor's Number: _____ Supervisor's Email: _____

2. Other income you wish to be considered when this Application is evaluated?

Amount: _____ Source: _____

3. Bank References:

Checking Account: Bank _____ Account #: _____

Savings Account: Bank _____ Account #: _____

4. Motor Vehicles Owned by Applicant:

Year _____ Make _____ Tag No. _____

Year _____ Make _____ Tag No. _____

5. **Current Address:** _____
Current Rent/Mortgage: _____ Current Landlord: _____
Lease Start Date: _____ Lease End Date: _____
Landlord Address: _____
Landlord Phone #: _____ Landlord Email: _____

Previous Address: _____
Previous Rent/Mortgage: _____ Previous Landlord: _____
Lease Start Date: _____ Lease End Date: _____
Landlord Address: _____
Landlord Phone #: _____ Landlord Email: _____

6. Personal reference:
Name: _____ Address: _____
Telephone No: _____ Relationship: _____

7. Do you wish permission to have a pet: Yes ____ No ____
If yes, what type and how many? _____
Unless specifically agreed to in writing by the Landlord, no pets of any kind will be allowed on the Premises.

8. Have you ever been charged with a criminal offense: Yes ____ No ____
Type of Offense (list all offenses): _____
State(s): _____ Date of Offense(s): _____
Have you ever been evicted: Yes ____ No ____ Date of Eviction: _____
Have you ever been charged with Failure to Pay Rent: Yes ____ No ____
Have you ever been charged with Breach of Lease: Yes ____ No ____
Have you ever had wages or property garnished: Yes ____ No ____

9. Application Processing Fee: \$20.00 via PayPal. If initial portion of application is approved, an additional \$15 will be paid directly to Experian for processing a credit report. (Instructions will be e-mailed regarding how process payment).

10. Terms and Conditions:
A. It is understood that the Processing Fee is not refundable.
B. If the Landlord accepts this Application, either orally or in writing, Applicant(s) will be required to enter into a Lease in conformity with this Application on the Landlord's standard form of Lease Agreement (a copy of which has been made available for Applicant(s) to review), and pay a security deposit. Until the security deposit is paid and the Lease Agreement is signed by the Applicant(s), Landlord shall not be obligated to lease the Property to Applicant(s).

AUTHORIZATION, AGREEMENT & RELEASE CONSENT FORM

The Applicant hereby affirms that the answers to the foregoing questions are true and correct and that the Applicant has not knowingly withheld any fact or circumstance which would, if disclosed, affect the Application unfavorably. The Applicant authorizes Staffordshire Property Management to secure, or secure from a consumer reporting agency, an investigative consumer report. This report may contain, but would not be limited to, consumer credit, rental history, driving records, employment information, and verification of the Applicant's residences, personal identity, and income. It is understood and agreed upon in full by the Applicant and Staffordshire Property Management that this Application & Release is not a contract or proposed contract for the sale or lease of consumer goods or services, but solely a release agreement. The Applicant further authorizes Staffordshire Property Management and/or a consumer reporting agency to verify any and all information contained in this application and to inquire into the character, general reputation, personal characteristics and mode of living of the Applicant, and the Applicant hereby releases all concerns from any liability in connection with the information the Applicant gives. The Applicant also been advised of the right, under the Federal Fair Credit Reporting Act, Section 606(B) to make a written request of Staffordshire Property Management and the consumer reporting agency, within a reasonable time, for a complete and accurate disclosure of the nature and scope of the investigation. The Applicant consents, whether approved or not approved, to hold and maintain the terms, conditions, and communications related to Staffordshire Property Management, this application, and application process in strict confidence, and specifically agrees not to disparage Staffordshire Property Management, and any of its employees, managers, or agents in any way, and also agrees not to communicate, publish, characterize, publicize or disseminate, in any manner, any terms, conditions, opinions and communications related to Staffordshire Property Management, this application, or the application process. Staffordshire Property Management also agrees to hold the details of any investigative report and background history examination in strict confidence and agrees to only share such details with the owner(s) of the property for which the Applicant has applied. Any breach of such confidentiality will support a cause of action and will entitle Staffordshire Property Management to recover any and all damages from such a breach. The Applicant also consents to, and authorizes the use of, any subsequent consumer report(s) under this authorization in connection with the collection of any debt associated with the rental of the residence for which this application was made. Finally, the Applicant acknowledges receipt of the summary of consumer rights required by Section 609 of the Fair Credit Reporting Act entitled "A Summary of Your Rights under the Fair Credit Reporting Act."

I have fully read and understand all of the provisions of this Application & Release and acknowledge receipt of a completed copy of same.

_____ PRINT APPLICANT NAME	_____ DATE	_____ APPLICANT SIGNATURE (SEAL)
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_____ APPROVE/REJECT	_____ DATE	_____ STAFFORDSHIRE PROPERTY MANAGEMENT (SEAL)
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