

Do not cite to documents that are not in evidence, documents that have been withdrawn, or documents that have been rejected.¹

Do not cite to demonstrative exhibits as substantive evidence.

Do not cite to an offer of proof or testimony or documents that were elicited on an offer of proof.

Violations of the requirements of this Order should be pointed out by opposing counsel in the reply brief or reply to proposed findings of fact.

Where testimony cited to in the briefs is testimony elicited at trial, the parties shall identify that cite by the declarant's name, the letters "Tr." and the transcript page number. Do not provide line numbers or the word "at" before the transcript page number. Do not use first initials unless there is more than one declarant with the same last name. The cite following the statement of fact shall be in parentheses. An example of the format that shall be used is: (Smith, Tr. 1098). If more than one source is used for the same proposition, the format that shall be used is (Smith, Tr. 1098; Jones, Tr. 153).

Where testimony cited to in the briefs is from a deposition or an investigational hearing transcript that was admitted in evidence, the parties shall identify that cite by the exhibit number, and then, in parentheses, the deponent's name, the letters "Dep." or "IHT", and the transcript page number. Do not provide line numbers. Do not use first initials unless there is more than one declarant with the same last name. The cite following the statement of fact shall be in parentheses. An example of the format that shall be used is: (RX 100 (Smith, Dep. at 1098)).

Do not cite to testimony for the truth of the matter asserted if the testimony was admitted over objection for a purpose other than for the truth of the matter asserted. If such testimony is cited, the party must indicate in its brief that the testimony was elicited for a purpose other than for the truth of the matter asserted.

Do not use "*Id.*" as a cite in the proposed findings of fact or the reply findings of fact.

Reply briefs shall be limited to refuting issues raised by the opposing side and should not be used merely to bolster arguments made in the opening post trial briefs.

Reply briefs shall reply to the arguments in the same order as the arguments were presented by the opposing party in its opening brief.

¹The parties are directed to heed the Order Granting Respondents' Motion to Strike, issued in *Chicago Bridge & Iron Co.*, Docket 9300 (June 12, 2003) (<http://www.ftc.gov/ox/adjpro/d9300/index.htm>).

Reply findings of facts shall set forth the opposing party's proposed finding of fact in single space and then set forth the reply in double space. Reply findings of facts shall be numbered to correspond to the findings that the reply findings are refuting and shall use the same outline headings as used by the opposing party in its opening proposed findings of fact. If you have no specific response to the opposing party's proposed finding of fact, set forth the opposing party's proposed finding of fact and then state that you have no specific response or do not disagree.

An example of the format for reply findings that shall be followed is:

39. Pitt Des-Moines was a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, publicly traded on the American Stock Exchange, with its principal place of business at 1450 Lake Robbins Drive, Suite 400, the Woodlands, Texas, 77380. (CX 328 at CB&I 001253-CHI; CX 21 at PDM-C 1000003; Byers, Tr. 6732).

Response to Finding No. 39:

Respondents have no specific response.

Reply findings of fact should be used only to directly contradict the other side's proposed findings, and should not be used merely to restate the proposition in language which is more favorable to your position.

Briefs must be spiral bound. Velo binding shall not be used.

The parties shall provide the OALJs with one set in hard copy of all exhibits that are cited to by either side in their briefs or proposed findings. The parties are to confer to ensure that duplicate sets of exhibits that are used by both sides are not provided. The parties shall provide this set of exhibits within five business days of filing their post trial reply briefs.

The binders containing the exhibits must not exceed three inches.

ORDERED:


Stephen J. McGuire
Chief Administrative Law Judge

May 6, 2004