

## APPENDIX A

### CERTIFICATION

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Name of Music Teacher Association

As a condition of being affiliated with the Music Teachers National Association, Inc. (“MTNA”), the music teacher association named above (the “Association”) makes the following representations to MTNA:

1. NO RESTRICTIONS ON STUDENT OR JOB SOLICITATIONS: As of the date this Certification is executed, the Association does not maintain in its bylaws, rules, regulations, code of ethics, policies, or website any type of rule, interpretation, ethical ruling, guideline or recommendation which would restrict, restrain, impede, declare unethical or unprofessional, or interfere with or advise against a member of the Association from soliciting teaching work. Examples of the type of provisions that restrict solicitation include any of the following:

- Restricting a member from soliciting a pupil of another teacher.
- Restricting a member from enrolling a pupil of another teacher unless the pupil’s financial obligations to the former teacher have been satisfied and the relationship with the teacher has been severed.
- Restricting a member from seeking a job opening unless notice has been given of impending vacancy.
- Restricting a member from writing or publishing reviews or criticisms of the performance or skills of other teachers or their students.
- Restricting a member from writing or publishing for public media.

2. NO RESTRICTIONS ON ADVERTISING PRICES OR TERMS OF TEACHING SERVICES: As of the date this Certification is executed, the Association does not maintain in its bylaws, rules, regulations, code of ethics, policies, or website any type of rule, interpretation, ethical ruling, guideline or recommendation which would restrict, impede, declare unethical or unprofessional, or interfere with or advise against a member of the Association from advertising prices or other terms of teaching services. Examples of the type of provisions that restrict advertising include any of the following:

- Restricting a member from advertising free scholarships or tuition.
- Restricting a member from offering opportunities for study to gifted but underprivileged

students in the form of free lessons or scholarships as inducements to study with a particular teacher.

3. **NO RESTRICTIONS ON COMPETING ON PRICE-RELATED TERMS:** As of the date this Certification is executed, the Association does not maintain in its bylaws, rules, regulations, code of ethics, policies, or website any type of rule, interpretation, ethical ruling, guideline or recommendation which would restrict, restrain, impede, declare unethical or unprofessional, or interfere with or advise against a member of the Association from competing on price-related terms. Examples of the type of provisions that restrict competing on price-related terms include any of the following:

- Restricting a member from charging fees that are lower than the average fees being charged in the community.
- Restricting a member from allowing a student to pay tuition in terms other than in advance by the month or term.
- Restricting a member from offering make-up lessons for lessons missed unless the student provides sufficient notice or reasonable excuse.

On behalf of the Association named above, the undersigned officer certifies that all of the foregoing representations are accurate as of the date listed below:

Officer's Signature \_\_\_\_\_

Officer's Name \_\_\_\_\_

Officer's Title \_\_\_\_\_

Date: \_\_\_\_\_

**EXTENSION OF TIME.** Due to scheduling of annual membership meetings and various constitution and bylaw requirements, some state and local music teacher associations may not be able to take the necessary action to eliminate the prohibited provisions described in the above Certification from their organizational documents or policies by the deadline set forth for the return of the Certification. If the Association faces such obstacles, but is taking all necessary steps to eliminate the prohibited provisions as soon as practical under the Association's organizational documents, it may execute the Extension of Time set forth on the next page and return it by the deadline.