

Instructions for the delivery of materials to the NEW FTC Premerger Office

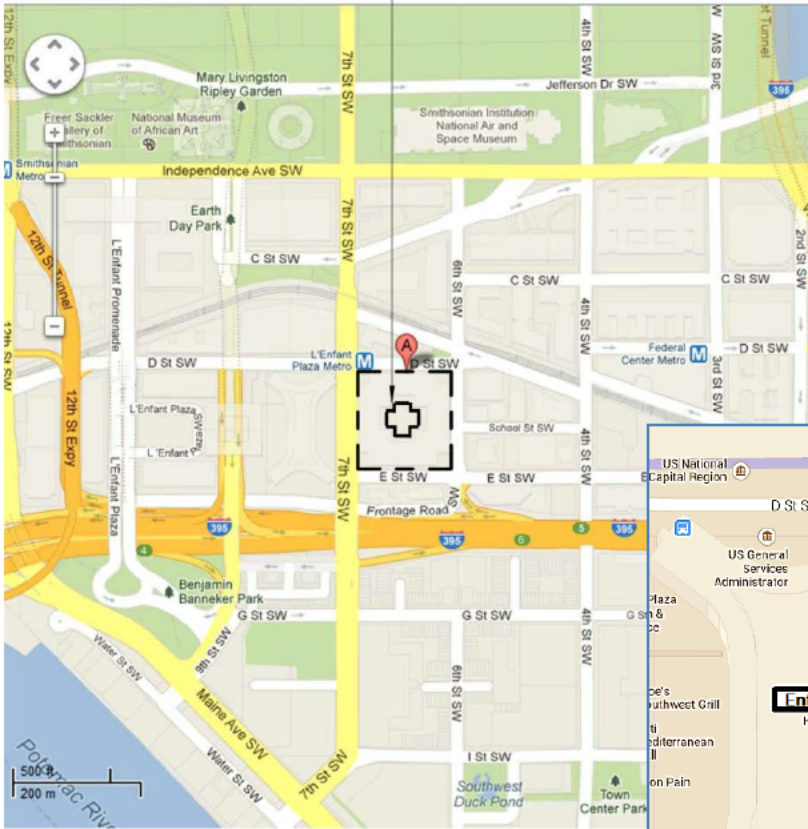
Effective Date: **Monday, April 28, 2014**

New Address: Constitution Center Building
400 7th St., SW
5th Floor, Room 5301

- 1. Enter the building on the west side, 7th Street, between D & E St. (Main Entrance)**
- 2. Building security will process you and give you a building visitor badge**
- 3. Once through security, go to the right, then turn left at the next corridor**
- 4. Enter the FTC Lobby on your right**
- 5. Give FTC security a form of ID in exchange for a temporary security card**
- 6. Enter the elevator and press 5**
- 7. Exit at the 5th floor, scan your card, and go through the south doors to the Premerger window to submit your materials**
- 8. Once you have submitted your materials, go down the elevator to the 1st floor**
- 9. Return the security card to the FTC guards to retrieve your ID**

(Maps on reverse)

SITE LOCATION



**Premerger Phone #:
202-326-3100**

**Hours: 8:30AM to 5PM
Mon-Fri**

